

MILLGATE SCHOOL - ACADEMIC YEAR CALENDAR

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
21/08/2017	School Holiday		Results Download <i>SM, DS, MR & HK</i>	Results Day	INSET 2			
			School Holiday	INSET 1 Autumn 1 - SoW submitted to SM & LR				
28/08/2017	School Holiday	Initial Assessment of New Pupils						
Attitude to Learning			Planning Scrutiny feedback & SKIP drop in. <i>LR & HP</i>	AM:Behaviour mentors KP/HP	FFT export SM & DS			
04/09/2017	Initial Assessment of New Pupils							
Responsiveness	CB lesson observation - HP		Teachers: Safeguarding <i>HP</i>	AM:Behaviour mentors KP/HP				
	MMM: LR		NQTs, RQT and ITT meeting Safeguarding & AOB <i>LR</i>					
	Safeguarding - HP							
11/09/2017	NQT & ITT - Initial review meetings: <i>SM, LR & JN</i>							
Curiosity	MMM: ZI	Harjit 3-4pm SIMS Drop in	Work Scrutiny, <i>Teaching and Learning Group</i> : CB, CKB, PN, AL, SF, LF, CW, DP, AG, JN, SC, ZI.	Work Scrutiny Feedback: <i>T&L Group</i>				
	Attitude to Learning - SM		Triads: Attitude to Learning. NQTs, RQT and ITT meeting Attitude to Learning & AOB <i>LR</i>	AM:Behaviour mentors KP/HP	My Plan Completion KH, LS, LW1			
18/09/2017	NQT & ITT - Observation 1: <i>LR</i>							
Persistence	The Bungalow Review		Triads: Attitude to Learning. NQTs, RQT and ITT meeting Attitude to Learning & AOB <i>LR</i>	AM:Behaviour mentors KP/HP	The Bungalow: Report and Recommendations			
	MMM: JN		Governors' Report DS & SM					
	Faculty Meetings							
	Pastoral Team Meeting <i>HP</i>							
25/09/2017	Assessment Window							
Investigation	Maths Review		Triads: Attendance & Lesson Monitor Data Review NQTs, RQT and ITT meeting Attendance & AOB <i>LR</i>	National Poetry Day	Maths: Report and Recommendations			
	MMM: DP	European Day of Languages		AM:Behaviour mentors KP/HP	McMillan Coffee Morning - Parents, Staff and Students			
	Attendance- HP & HK Deadline for baselines to be reviewed and inputted in SIMs							
02/10/2017	Assessment Window							
Empathy	Science Review		Triads: Planning for A2L NQTs, RQT and ITT meeting Planning for A2L & AOB <i>LR</i>	AM:Behaviour mentors KP/HP	Science: Report and Recommendations January Functional Skills entries to SM & MR			
	MMM: GO							
	Attitude to Learning - SM							
09/10/2017	Assessment Window							
Investment	Primary Review		Teachers: New Year...New Systems Evaluation & Surgery <i>SM</i>	AM:Behaviour mentors KP/HP	Primary: Report and Recommendations			
	MMM: HP Faculty Meetings Pastoral Team Meeting <i>HP</i>							
	Work Experience forms to LEBC							
16/10/2017	School Holiday							
23/10/2017	NQT & ITT - Review meetings with Line Managers: <i>SM, LR & JN</i>							
People: Inventors	MO - Performance Management Meetings - Review 2016/17 and set targets for 2017/18							
	English Review		Teachers: Assessment <i>SM</i>	AM:Behaviour mentors KP/HP	English Review: Report and Recommendations			
	MMM: FK		NQTs, RQT and ITT meeting: Assessment & AOB <i>LR</i>					
	EHCPS: HP Deadline for SIMs data input - Curriculum & A2L							

MILLGATE SCHOOL - ACADEMIC YEAR CALENDAR

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
30/10/2017 Proverb: "No man is an island"	MMM: SKM Learning Policy: SM		Challenge Partner Review Reports Published				Additional Curriculum Funding closes	
06/11/2017 Word: Honour	SM & HP - Performance Management Meetings - Review 2016/17 and set targets for 2017/18					Armistice Day		
	Offsite Review		Parents Evening	AM:Behaviour mentors KP/HP	Offsite Review: Report and Recommendations			
	MMM: SM Faculty Meetings Pastoral Team Meeting HP							
13/11/2017 Item: Letter	SM & HP - Performance Management Meetings - Review 2016/17 and set targets for 2017/18							
	NQT & ITT: Observation 2 JN							
	Anti-Bullying Week							
	PE Review		Triads: Assessment	AM:Behaviour mentors KP/HP	PE Review: Report and Recommendations			
	MMM: AC Challenge Partner Review : SM		NQTs, RQT and ITT meeting: Assessment & AOB LR Governors' Report SM		Children in Need			
20/11/2017 People: Writers	All remaining Performance Management Meetings - Review 2016/17 and set targets for 2017/18							
	Arts Review		Triads: Assessment Policy Review and Edit	AM:Behaviour mentors KP/HP	PE Review: Report and Recommendations			
	MMM: SC Learning Policy : SM		NQTs, RQT and ITT meeting: Assessment Policy Review & AOB LR					
27/11/2017 Proverb: "A chain is only as strong as its weakest link"	All remaining Performance Management Meetings - Review 2016/17 and set targets for 2017/18							
	HUML Review		All Teachers: Assessment Showcase	AM:Behaviour mentors KP/HP	In house data tracking sheets set up SM & DS			
	MMM: CB Faculty Meetings Pastoral Team Meeting HP							
04/12/2017 Word: Faith	NQT & ITT: Formal Review with Line Managers: SM, LR & JN							
	KS4 Mock Week							
	MMM: CW The Progress Projects introduction and planning time. JN		The Progress Projects planning time.	AM:Behaviour mentors KP/HP				
11/12/2017 Item: Box	MMM: CKB The Progress Projects planning time.		The Progress Projects - Informed by recent assessment windows students will work on bespoke timetables to address their areas of improvement.					
			The Christmas Show	AM:Behaviour mentors KP/HP				
18/12/2017 People: Rulers	MMM: PN Faculty Meetings Pastoral Team Meeting HP		School Holiday					
25/12/2017	School Holiday							
01/01/2018	School Holiday							
08/01/2018 Proverb: "Fortune favours the bold"	INSET 4	NQT & ITT: Observation 3 SM						
			Coaching Cycles	Learning Walk				
				AM:Behaviour mentors KP/HP	FFT export SM			
15/01/2018 Word: Fear	Data Quality Assurance - SM & DS							
	MMM: LF Attendance and Safeguarding: HP		Coaching Cycles	AM:Behaviour mentors KP/HP				
22/01/2018 Item: Picture	Learning Walk		Coaching Cycles	AM:Behaviour mentors KP/HP				
	MMM: AL Faculty Meetings Pastoral Team Meeting HP							
29/01/2018 People: Sports-person	Assessment Window							
	MMM: SF PiXL: SM		Learning Walk					
			Coaching Cycles	AM:Behaviour mentors KP/HP				

MILLGATE SCHOOL - ACADEMIC YEAR CALENDAR

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
05/02/2018 Proverb: "Even a small star shines in the darkness"	Assessment Window						
	NQT & ITT - Review meetings with Line Managers: SM, LR & JN						
	Pathways Discussions - Year 9 - SM						
	MMM: AG PiXL: SM		Coaching Cycles	AM:Behaviour mentors KP/HP	Exam Entries - May/June 2018 to SM & MR Final orders on 17/18 budget (other than perishables)		
12/02/2018	School Holiday						
19/02/2018 Word: Awe	Closing the Loop: The Bungalow Revisit		Teachers: Making marginal gains in the run up to the exams. Invigilator training.	AM:Behaviour mentors KP/HP	The Bungalow: Closing the loop discussion		
	Faculty Meetings Pastoral Team Meeting HP						
	Deadline for SIMs data input - Curriculum & A2L						
26/02/2018 Item: A book	NQT & ITT: Observation 4 LR						
	Closing the Loop: Maths Revisit		Parents' Evening and Pathways Showcase. Reports Published	World Book Day AM:Behaviour mentors KP/HP	Maths: Closing the loop discussion My Plan Review and Update - Tutors, Pastorals + KH/LS/LW1		
	MMM: BG & MW						
	Attendance and Safeguarding: HP						
05/03/2018 People: Activists	Closing the Loop: Science Revisit		The Progress Projects planning time.	International Women's Day AM:Behaviour mentors KP/HP	Science: Closing the loop discussion Start of British Science Week		
	MMM: LW1 & SF1						
	The Progress Projects introduction & planning time. JN						
	Deadline for Budget evaluations to be submitted to SM, DS & MO						
12/03/2018 Proverb: The squeaky wheel gets the grease"	KS4 Mock Week				Primary: Closing the loop discussion		
	Closing the Loop: Primary Revisit		The Progress Projects planning time	AM:Behaviour mentors KP/HP	My Plan Update deadline KH/LS/LW1		
	MMM: LS & KH		Governors' Report SM				
	Faculty Meetings Pastoral Team Meeting HP						
	Ceiling figures released						
	LEBC sends placement descriptions						
19/03/2018 Word: Britishness	Closing the Loop: English Revisit		The Progress Projects - Informed by recent assessment windows students will work on bespoke timetables to address their areas of improvement.		English: Closing the loop discussion		
	MMM: AJT & FM		The Progress Projects planning time	AM:Behaviour mentors KP/HP	Curriculum allocations returned		
	The Progress Projects planning time. Deadline for 18/19 bids to be submitted to SLT				Sport Relief		
26/03/2018	School Holiday						
02/04/2018	School Holiday						
09/04/2018 Item: A wall	NQT & ITT: Formal Review with Line Managers: SM, LR & JN						
	Closing the Loop: Offsite Revisit		Teachers: Ensuring students are 'Exam Fit'	AM:Behaviour mentors KP/HP	Offsite: Closing the loop discussion FFT export SM Final allocations for 18/19 bids		
	MMM: LW & JS						
	Attendance and Safeguarding: HP						
	Deadline for 18/19 bid resubmission						
16/04/2018 People: Artists	Y10 Work Experience - Staff visit forms and employer reports to be returned by the end of the week. LEBC to arrange review meeting and print certificates.						
	Closing the Loop: PE Revisit		Teachers: Exam feedback	AM:Behaviour mentors KP/HP	PE: Closing the loop discussion		
	MMM: KA & RL						
	Faculty Meetings Pastoral Team Meeting HP						

MILLGATE SCHOOL - ACADEMIC YEAR CALENDAR

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
23/04/2018 Proverb: "The grass is always greener on the other side"	Closing the Loop: Arts Revisit		Triads: The Learning Policy in action - planning and recording project.	AM:Behaviour mentors KP/HP	Arts: Closing the loop discussion			
	MMM: SK & SB							
	Inside Millgate Classrooms: The Learning Policy in action. <i>T&L group</i>							
30/04/2018 Word: Politics	MO - Performance Management Interim Reviews (including scheduling observations)							
	NQT & ITT: Observation 5 <i>JN</i>							
	Closing the Loop: HUML Revisit		Triads: The Learning Policy in action - planning and recording project.	AM:Behaviour mentors KP/HP				
	MMM: MC & CS							
	Inside Millgate Classrooms: The Learning Policy in action. <i>T&L group</i>							
	LEBC return final summary and evaluation							
07/05/2018 People: Philanthropists	SM & HP - Performance Management Interim Reviews (including scheduling observations)							
	Assessment Window							
	School Holiday		Triads: The Learning Policy in action - planning and recording project.	AM:Behaviour mentors KP/HP				
14/05/2018 Proverb: "Don't put off until tomorrow what you can do today"	SM & HP - Performance Management Interim Reviews (including scheduling observations)							
	Assessment Window							
	Summer Exam Season							
	MMM: LR		Triads: The Learning Policy in action - planning and recording project.	AM:Behaviour mentors KP/HP				
	Faculty Meetings Pastoral Team Meeting <i>HP</i>							
21/05/2018 Word: Inspire	All remaining Performance Management Interim Reviews (including scheduling observations)							
	Summer Exam Season							
	NQT & ITT: Reviews with Line Managers: <i>LR, SM & JN</i>							
	MMM: ZI		Teachers: Review of The Learning Policy	AM:Behaviour mentors KP/HP				
	Inside Millgate Classrooms: The Learning Policy in action. Air film made during Triad projects							
28/05/2018	School Holiday							
04/06/2018 This Year Showcase: Responsiveness	All remaining Performance Management Interim Reviews (including scheduling observations)							
	Summer Exam Season							
	MMM: JN		Long Term Planning Surgery <i>LR</i>	AM:Behaviour mentors KP/HP	My Plan Review and Update - Tutors, Pastorals + KH/LS/LW1			
	This Year...Progress made in Attendance <i>HP</i> Deadline for SIMs data input - Curriculum & A2L							
11/06/2018 This Year Showcase: Curiosity	Performance Management Observations							
	Summer Exam Season							
	MMM: DP		2018/2019 Planning Surgery <i>LR</i>	AM:Behaviour mentors KP/HP	Deadline for 18/19 Long Term Plans to be submitted to SM			
	Faculty Meetings Pastoral Team Meeting <i>HP</i>		Reports Published					
18/06/2018 This Year Showcase: Persistence	Performance Management Observations							
	Summer Exam Season							
	NQT & ITT: Observation 6 <i>LR & SM</i>							
	MMM: GO		Triads: This Year...The progress made in me.	AM:Behaviour mentors KP/HP	Last orders before the Summer Holiday. My Plan Update deadline KH/LS/LW1			
	This Year...Progress made in Assessment and Data <i>SM</i>							
25/06/2018 This Year Showcase: Investigation	NQT & ITT: Final Review <i>JN, LR & SM</i>							
	MMM: SM		Governors' Report <i>SM</i>	AM:Behaviour mentors KP/HP				
	This Year...Progress made in Behaviour <i>HP</i>		Triads: This Year...The progress made in me.					

MILLGATE SCHOOL - ACADEMIC YEAR CALENDAR

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
02/07/2018 This Year Showcase: Empathy	Residential					Community Open Day and Summer Showcase.	
	MMM: HP Faculty Meetings Pastoral Team Meeting <i>HP</i>		Presentations: This Year...The progress made in me.	AM:Behaviour mentors KP/HP			
09/07/2018 This Year Showcase: Investment	MMM: SKM This Year...Progress made in Millgate Classrooms <i>SM</i>		Sports Day Presentations: This Year...The progress made in me.	Summer Fete AM:Behaviour mentors KP/HP	Oscars		

Whole School CPD: Millgate staff come together for CPD on Monday Mornings at 8.20am for staff to share best practice in our Monday Morning Meet (MMM)
Whole School CPD: Millgate staff come together for INSET each Monday afternoon, 15.00pm-16.00pm (Any safeguarding training that runs in a longer session can be claimed for support staff working outside contracted hours).
Teacher's Meeting Time: 15.00-16.00. Teachers will use this time for meetings, Triad projects and coaching cycles. Where NQTs, ITTs & RQTs are not in induction meetings, they will join all teachers.
Whole School Events
NQT, ITT & RQT induction programme
Meetings
Data and Assessment
Budget & Finance
Quality Assurance Schedule
National/International Event
My Plans